

VASION

Go Digital the Easy Way

Digital Document Management
Made Simple for Your Organization



Introduction

It's time to shift away from paper and towards digital document management, but you know it's a heavy lift. Maybe you've implemented some digital processes, but the full transition feels anything but easy.

Going digital may be necessary for long-term success, but you know it's not a simple transition for your organization. You've seen the price tag for modern solutions and can't justify the insurmountable cost relative to the limited features included. And you have years, if not decades, of paper records you can't leave behind for auditing and compliance reasons. If you've experienced internal haywire with your workplace's processes, you're not alone.

There's another way: a more affordable, lower friction, simpler way to go digital, a way that makes sense for your organization, with Vasion.



AT GLANCE



Keep content accessible and secure with compliance and data protection.



Prevent document mishandling, human error, and missing information.



Improve overall user experience with a faster turnaround time.



Reduce employee labor, printing, and storage costs.

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Go Digital for Less and Get More

MYTH	TRUTH
Implementing digital document management requires the purchase of multiple separate systems.	You can house all of your digital document management tools under one roof within Vasion.

You don't become a successful company by driving your internal finances into the ground. Other services nickel-and-dime you—up charging for every minute feature—making the transition to digital feel impossible.

Instead, access all the tools you need in a single, affordable platform:

- Capture past and present files
- Store digital records in one repository
- Access company documents instantly
- Electronically sign and send digital documents
- Share documents internally and externally with a few clicks
- Manage digital content from day one within a single platform

Stop paying for separate expensive solutions and scrambling to afford additional à la cart features per system on top of the base platform cost.



Replace 3+ current software vendors with a **single solution—Vasion.**



Digitize Your Paper Documents

MYTH	TRUTH
Digital document management doesn't work for companies with a backlog of paperwork.	You can digitize past and present paper documents within Vasion.

Keeping a thorough record of all company and client information is integral for upholding legal requirements around the sensitive information you manage. However, your backlog of documents don't have to reside in a daunting sea of endless filing cabinets, only to be accessed by employees manually sifting through paper—the papercuts alone aren't worth it. Now, you can pull a client's records from 1997 or review the terms of a past contract in a few clicks, from anywhere, using any smart device.

Manage your past, present, and future documents within a single platform.



Capture past paper files into digital documents stored in one place for instant **searchability, accessibility, and shareability** internally and externally.

Automate Your Manual Processes

MYTH	TRUTH
Implementing digital processes will disrupt long-term customers' user experience and deter senior clientele from seeking services and employment.	83.41% of the U.S. population have experienced digital business processes and are accustomed to the use of technology.

Supporting your clients and employees is top of mind, but your current manual onboarding, account maintenance, and auditing processes are outdated and inefficient. Baby Boomers, Generation X, Millennials, and Generation Z make up 83.41% of the U.S. population¹—all of which are accustomed to technology and seek companies that provide fast and sustainable services.

It's pertinent you provide automated, efficient digital processes to retain business, while maintaining growth by attracting new employees and customers. Eliminate these common frustrations for all parties:

- Slow turnaround times on agreements
- Unclear correspondence about completed and uncompleted tasks
- Sifting through and storing excessive paper documents
- Manually entering account information and updates
- Needing to access account information when away from a desktop²

Stay ahead of the curve by automating workflows for your clients and employees, reducing tasks that take hours to minutes.

VASION AUTOMATES

11 million

business transactions every single day.



Automated processes **improve employee productivity** and **strengthen client relationships**.

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Uphold Compliance Regulations

MYTH	TRUTH
Implementing processes and maintaining compliance regulations requires round-the-clock manual oversight from employees.	You can protect company and client data while providing thorough audit trails with automated processes when using Vasion.

Your organization depends on its reputation for meeting security and compliance regulations at all times. You're not only managing highly important and confidential information, but have the added legal requirement to protect the sensitive data you intake.

Vasion helps you protect client and company data at every step of the document lifecycle. Enforce document and data retention policies, secure files with document-level encryption, only permit authorized access, and provide thorough audit trails of all data, agreements, contracts, and forms around the clock.



Uphold compliance regulations at all times with significantly less manual oversight.

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Make the Easy Transition to Digital

Experience an easier way to do business. It's as simple as 1, 2, 3.

- 1 Book a demo to see how easy going digital could be.
- 2 Talk to us about your needs and current frustrations on a quick call.
- 3 We'll begin implementation and your life gets easier!



VASION

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